

Selection Panel & Voting Process

For 2023 Newmarket Joggers reviewed the Annual Awards and the processes surrounding them – the aim of this was to create fairness, inclusivity and increase interest around the club.

Following on from this it was decided to introduce a selection panel for the club awards to draw up a short list of nominations to go out for voting for club members. The reasons for this are as follows:

- To help generate interest in the annual club awards.
- To ensure that nominations for each category are validated and fair.
- By streamlining the nominees ensuring that awards won't be won with a handful of votes.
- To help identify significant contributions and achievements by members which might be missed by individuals on a standard voting form.
- To help members whose knowledge of their fellow members is limited (i.e. new to club or don't train/race regularly).

This document outlines how the new selection panel and voting process would work.

Selection Panel – Members

The selection panel will be put together near the end of August each year (last fixture of Summer 5k series where club engagement is usually high) and will be composed of the following:

- Club Chair
- Events Team Captain
- Training Captain
- Race Captain
- 1 x Coach
- 1 x LIRF
- 2 x Club Members (ideally 1 junior and 1 senior)

The Coach, LIRF and 2 club members would be chosen by who is willing to stand on the panel for the year – if more than one person wants to fill any of the roles then the person will be chosen by random draw (1st out the hat).

Selection Panel – Roles & Aims

For each of the following club awards it will be the aim of the selection panel to produce a list of nominees or chose a winner for the following awards:

- Champion Performer – List of max 3 nominees male & female
- Veteran – List of max 3 nominees male & female
- Most Improved – List of max 3 nominees male & female
- New Member – List of max 3 nominees male & female
- Club Member – List of max 3 nominees male & female
- Vest On A Quest – Select a winner

To help achieve this it's recommended that the following complete these actions:

- Club Chair – Arrange awards selection meeting (recommended October each year) and lead meeting.
- Events Team Captain – Compile list of results from race reports, Power of 10 etc. and validate performances where appropriate and draw up list of recommendations for appropriate awards.
- Training Captain – Liaise with coaching team on recommendations specifically on most improved and new member.
- Race Captain – Compile list of recommendations from events specifically club member.
- 1 x Coach – To represent coaching team, inform panel of coaches' award winners and help with recommendations specifically most improved and new member.
- 1 x LIRF – To represent LIRFs and help with recommendations specifically most improved and new member.
- 2 x Club Members - To represent club membership, help collate recommendations for awards.

It's positively encouraged for all selection panel members to gather feedback from club members and resources and ask for help in gathering recommendations. Club members will be encouraged in newsletter and other appropriate channels to email secretary@newmarketjoggers.co.uk before October for suggestions – valid suggestions will be passed onto appropriate panel members before selection panel meeting.

The final selection of nominees per award is to be agreed at the selection panel only – all recommendations compiled beforehand will be evaluated by the panel as a whole. In the event of a list of more than 3 names cannot be agreed upon for an award then the panel will shorten to 3 by process of voting (each member vote carries equal weight with ties being decided by Club Chair). In the event that only 1 or 2 names are suggested for an award then that number will be put forward for voting.

For each nomination the panel will give a sentence explaining why the member was chosen for the relevant award; this will be included in the voting form given to members to help make an informed decision.

Voting Process

Upon completion of the final nomination list the Club Secretary will create a voting form both electronic and paper based. To avoid people potentially voting multiple times the form will include a section where members have to fill in their name. Every member (junior or senior) has an equal vote.

Electronic Forms:

Will be distributed via the newsletter, email and other appropriate channels before the Club AGM (start of November each year) to give members plenty of time to vote before the club awards in December. Electronic form results will be recorded by Club Secretary.

Paper Forms:

To help all club members engage paper forms will also be produced with members given the opportunity to vote at the club AGM in November. These can be filled out during or after the AGM and handed back to the Club Secretary.

Voting will be allowed up to a communicated date before the club awards (usually near the end of November) This will be a date to allow the club enough time to get all appropriate trophies engraved.

Fun Awards & Vest On A Quest:

Members will be able to submit entries for these awards any time during the year by emailing the club secretary with suggestions or photos where appropriate. There will also be an opportunity on the voting forms to suggest a member to receive a fun award (e.g. an example of a funny incident at training/race).

Vest On A Quest entries will be given to the selection panel to choose a winner at the selection panel meeting.

Fun Awards will collated to be decided by committee at the November/December committee meetings to be awarded at the club Jingle Jog.